

MANITOWOC COUNTY FINANCE COMMITTEE
Heritage Center
May 18, 2021

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jamie Aulik, Supervisor Mike Williams, and Supervisor Bonnie Shimulunas (5:55). Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Public Works Director Gerry Neuser, Human Services Director Patricia Dodge, Corporation Counsel Peter Conrad, and County Board Chairperson Jim Brey. Supervisor Jim Baumann was excused.

Call to Order: Chairperson Hansen called the meeting to order at 5:45 p.m.

Public Comment: Chairperson Hansen declared public input open at 5:45 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 5:46 p.m.

Approve the minutes of the April 27, 2021 Finance Committee meeting: Supervisor Aulik moved to approve the minutes, seconded by Supervisor Williams. Upon voice vote, the motion passed unanimously.

Approve vouchers for the month of April 2021 in the amount of \$2,300,363.23: Supervisor Aulik moved, seconded by Supervisor Williams to approve the vouchers. Upon voice vote, the vouchers in the amount of \$2,300,363.23 were approved.

Gerry Neuser, Public Works Director - Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Neuser informed the committee no bids were received.

JJ Gutman, Finance Director – Resolution Authorizing Children Long Term Support Waiver Position: Corporation Counsel Conrad informed the committee no action is required by the Finance Committee because this is a state and federal funded position.

Resolution Authorizing Adult Protective Services Ongoing Social Worker Position: Human Services Director Dodge explained that due to the increase in the number of cases referred to Adult Protective Services an increase in staffing is necessary. Manitowoc County has seen an increase in the aging population that are in crisis and have extreme cases involving neglect and financial abuse that have to be investigated anytime Human Services receives notification. Finance Director Gutman has analyzed the cost of this additional position and has concluded that the cost could be paid out of the Human Services Department fund balance along with certain state and federal funding sources. The Human Services Board and Personnel Committee recommend the creation of the position. The Finance Committee has to recommend the transfer of the funds from the Human Services Department fund balance to pay for any portion of the position that is unfunded by state or federal monies for 2021. Supervisor Williams moved to approve the transfer of the funds from the Human Services fund balance to pay for any portion of the position that is unfunded by state or federal monies for 2021, seconded by Supervisor Aulik. Upon discussion and voice vote, the motion passed unanimously.

Resolution Denying Claim (Oscar Rodriguez and Nicolas Vetter): Finance Director Gutman explained the two individuals claimed they were held without due process. The claim was submitted to the County's insurance company. After an investigation, it was determined Manitowoc County had no liability for this claim. Corporation Counsel Conrad recommended denial of the claim. Supervisor Williams moved to deny the claim of Oscar Rodriguez and Nicolas Vetter, seconded by Supervisor Aulik. Upon discussion and voice vote, the motion passed unanimously.

Bob Ziegelbauer, County Executive - Update regarding county finances and year end processes: Executive Ziegelbauer informed the committee the 2020 financial statements will be brought forward next month. He will be encouraging the committee to borrow \$1,000,000 to fund the highway projects that were approved in the budget in the upcoming months.

Communications: Copies of the following documents were provided in the committee's packet:
-Monthly/Daily Average Population Report for April 2021 – Manitowoc County Jail.
-Secure Detention Report from HSD for April 2021 would be emailed when available.

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Aulik. Motion passed unanimously. The committee adjourned at 6:00 p.m.

Respectfully submitted,

Jessica Backus, County Clerk